**PERSON SPECIFICATION**
**LICA Technician**
**Vacancy Ref: N1682**

| Criteria | Essential/ Desirable | Application Form/ Supporting Statements/ Interview * |
|---|---|---|
| Specialist practical knowledge and/or relevant industry qualification in one of more of the following areas:<br>• Film production<br>• Video editing<br>• Cinematography<br>• Digital photography<br>• Adobe Creative Suite<br>• Other digital media | Essential | Application Form |
| Excellent communication skills in all modes, including written, verbal, email. | Essential | Application Form |
| Experience of demonstrating practical technical techniques to a range of potential users, including supervising students | Essential | Application form/Supporting Statement/Interview |
| Excellent IT knowledge and confidence, especially Mac hardware and software, but ability to work across both Mac and pc platforms | Essential | Supporting Statement/Interview |
| Ability to plan and manage own time, and to negotiate with senior colleagues | Essential | Supporting Statement/ Interview |
| Knowledge of health and safety legislation as it relates to technical support | Essential | Supporting Statement/Interview |
| Ability and preparedness to do so some evening and/or weekend work, by prior agreement with line manager | Essential | Supporting Statement/ Interview |
| Experience of working in the technical department of a similar academic institution or professional environment | Essential | Application form/Supporting Statement/Interview |
| Experience of developing and maintaining emergency and safety procedures. | Desirable | Application form/Supporting Statement/Interview |
| Knowledge of current licensing legislation as it relates to public venues (e.g. gallery or other exhibition venues | Desirable | Application form/Supporting Statement/Interview |
| Training in first aid | Desirable | Application form/interview |
| Experience of working with on-line equipment booking systems | Desirable | Application form/interview |

• **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally

used to evaluate factual evidence eg award of a qualification. Will be "scored" as part of the shortlisting process.

- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be "scored" as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests or presentation etc